

South Florida Ecosystem Restoration Task Force Working Group

Office of the Executive Director - FIU/University Park, OE 165, Miami, FL 33199

February 3, 2004

Proposed Timeline for Working & Update of Task Force Reporting Documents:

Volume 1 - Coordinating and Tracking Success—which includes

2004 Strategic Plan

2004 Total Cost Report

2004 Biennial Report

Volume 2 - Coordinating and Tracking Success– which includes

2004 Integrated Financial Plan

<i>January 7, 2004</i>	Working Group briefing on Reporting Responsibilities and request for Points of Contact to work on updating Task Force Reporting Documents
<i>February 4, 2004</i>	Working Group Points of Contact identified meet <ul style="list-style-type: none"> ✓ Review of Documents and reporting responsibilities ✓ Review and amend draft timeline for completing update process ✓ Provide initial draft of Biennial updated in December 2003 ✓ Request input on updates needed for Text of Volume 1 – Coordinating Success which includes the Strategic Plan, Total Cost Report, and Biennial Report First Text Deadline – March 1, 2004
<i>February 17, 2004</i>	Distribute Volume 2 - Project Sheets to Agency Points of Contact for update with 32 working days for input
<i>March 1, 2004</i>	Input on Volume 1 Coordinating and Tracking Success Text (Strategic Plan, Total Cost Report, and Biennial Report) due from Points of Contact
<i>March 1 – 22, 2004</i>	Edit Volume 1 Coordinating and Tracking Success – (Strategic Plan, Total Cost Report, and Biennial Report) with input from points of contact
<i>March 22, 2004</i>	Draft Volume 1 with Points of Contact comments distributed in <i>read ahead</i> materials electronically to Working Group
<i>March 29, 2004</i>	Distribute Updated Volume 1 Draft 2004 Coordinating and Tracking Success – (Strategic Plan, Total Cost Report, and Biennial Report) to Working Group for their comments – Comments on text Due April 9, 2004 Remind WG Members to be sure their representatives meet deadline March 31, 2004 for projects sheets
<i>March 31, 2004</i>	Volume 2 – Integrated Financial Plan - Updated Project Sheets Due
<i>April 9, 2004</i>	All input on Volumes 1 and 2 due to Task Force OED
<i>April 9 – 26, 2004</i>	Develop Second Draft of 2004 Coordinating Success Volumes 1 and 2 for review

<i>April 26, 2004</i>	Second Draft Volume 1 and 2 distributed electronically in <i>read ahead</i> materials to TF and WG
<i>May 4-5, 2004</i>	Provide Second Draft of 2004 Coordinating Success Volumes 1 and 2 for TF and WG review – Comments Due May 21 st , 2004 (Note the Land Acquisition Data reflected in Volume 2 goes through June 30, is provided to the OED by July 31 and final data updated in August final draft)
<i>May 21, 2004</i>	Comments on Draft 2004 Documents due to Task Force office
<i>May 21– June 4, 2004</i>	Incorporate Task Force and Working Group Comments into a final draft, including graphics, layout, and preliminary document format
<i>June 7 2004</i>	Distribute Final Draft of 2004 Volumes 1 and 2 Coordinating and Tracking Success to WG electronically
<i>July 12, 2004</i>	Final deadline for Working Group comments
<i>July 12 – July 31 2004</i>	Incorporate Working Group final comments into a final draft for distribution to Task Force
<i>August 2, 2004</i>	Distribute electronically Final Draft Volume 1 and 2 with final Working Group comments distributed electronically to Task Force
<i>August 9, 2004</i>	Final deadline for Task Force Comments
<i>August 13, 2004</i>	Distribute Final Document with any Task Force Comments for Conference Call or email approval
<i>August 20, 2004</i>	Task Force Conference Call for Approval of Documents (If required)
<i>August 20 – Sept. 16</i>	Layout, graphics, and printing completed
<i>September 16-17 2004</i>	Updated Coordinating and Tracking Success, Volumes 1 and 2 to Task Force for delivery to Congress